

# Koala Kare Childcare Center & Pre-School Program \*\*\*\*\* Parent Tuition Agreement

Child's Name \_\_\_\_\_ Home Phone: \_\_\_\_\_

Parent's Name \_\_\_\_\_ SSN#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Place of Employment \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Parent's Name \_\_\_\_\_ SSN#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Place of Employment \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

<b>TUITION RATES:</b>	<b>PART TIME UP TO 3 DAYS</b>	<b>FULL TIME</b>	<b>Overtime Rates:</b>
Infants	\$253.00	\$289.00	48+-50 hours/week: <b>\$15.00</b>
Toddlers	\$211.00	\$275.00	51+ hours: <b>\$20.00</b>
Pre-School	\$184.00	\$252.00	

**\*Part time: If you attend 30 hours/week or more you will be charged a full time rate**

Above rates include all meals & snacks (infant food and formula excluded), all arts & crafts supplies, all equipment and toys, most miscellaneous supplies and a total of 48 hours.

<b>SCHOOL- AGE TUITION RATES</b>	<b>PART TIME UP TO 3 DAYS</b>	<b>FULL TIME</b>	<b>Overtime rates</b>
Summer	\$171.00	\$234.00	48+-50 hours/week: \$15.00
School Year			51+ hours/week: \$20.00
Before & After School		\$ 130.00	
Before OR After School		\$ 118.00	
Before & After School Ray Middle		\$ 130.00	

Above rates include all half days, full days, snow days and full weeks off during the school year, all meals & snacks, all arts & crafts supplies, equipment, toys and games. Rates do not include admissions to field trip facilities, and some transportation fees.

**DEPOSIT POLICY:** A deposit of 1 week's tuition is required with the parents' Social Security number. A deposit of one month's tuition is required without a Social Security number. The deposit is **NON-REFUNDABLE**. If your child is suspended/expelled, you will not be refunded your deposit.

**ATTENDANCE POLICY: Tuition is due regardless of attendance. All absences must be paid.**

**SCHOOL AGE SUMMER POLICY:** Any family that wishes to withdraw their child/children for the summer risks losing their spot for the School Year.

**FAMILY DISCOUNT** (must be full-time/5 days for discount)

2 children Infant to Pre-K: 5% discount on oldest child.

## **PENALTIES**

Returned Check Fee: \$30.00/check. \_\_\_\_\_ **Initial**

After 6 PM Fee: \$15 every 15 Minutes for Each child. \_\_\_\_\_ **Initial**

Overtime Fee (48+-50 hours/week): \$15.00 per child. \_\_\_\_\_ **Initial**

(50+ hours/week): \$20.00 per child. \_\_\_\_\_ **Initial**

Late Payment Fee: \$20.00 \_\_\_\_\_ **Initial**

Failure to sign in will be \$1 per occurrence/family \_\_\_\_\_ **Initial**

**PLAN/RATE SELECTION**

Child \_\_\_\_\_ Rate \_\_\_\_\_ Child \_\_\_\_\_ Rate \_\_\_\_\_

Child \_\_\_\_\_ Rate \_\_\_\_\_ Child \_\_\_\_\_ Rate \_\_\_\_\_

Discounts/Credits Approved \_\_\_\_\_

**Total Tuition\$** \_\_\_\_\_ **Director's Initials** \_\_\_\_\_

Please initial each statement.

\_\_\_\_\_ I/ We agree to pay the Tuition as stated above. I/We understand that all tuition is due by Tuesday PM or a late fee will be charged. Also I/we agree to pay tuition one week in advance. I/We understand that tuition is due for all absences & holidays unless the absences fall within the vacation policy. I/We further agree that my children may not attend Koala Kare if tuition payments are delinquent more than two weeks.

\_\_\_\_\_ I/We understand and agree the deposit policy.

\_\_\_\_\_ I/We have read and understood the parent handbook and health care plan and everything stated above.

\_\_\_\_\_ I/We understand that 2 weeks written notice is required to withdraw my children for from Koala Kare Childcare Center & Pre-School Program. I/We further understand that if two weeks written notice is not received, I/We will be charged those two weeks.

Mother/Guardian's Signature: \_\_\_\_\_ Date \_\_\_\_\_

Father/Guardian's Signature: \_\_\_\_\_ Date \_\_\_\_\_

Director's Signature: \_\_\_\_\_ Date \_\_\_\_\_

**Schedule:**

Children	Monday	Tuesday	Wednesday	Thursday	Friday
1.					
2.					
3.					
4.					

**Any changes in schedule must be handed in on Thursday the week before**